**[INSERT COMPANY LETTERHEAD]**

Samoa Companies Office

Delivered by upload to Samoa Companies Office

/By mail/Hand delivery

[Insert Date]

To: The Registrar of Companies, Samoa Companies Office (RCIP)

**LETTER OF AUTHORITY**

I hereby confirm that:

[INSERT NAME OF PERSON/PEOPLE REQUESTING AUTHORITY] from [INSERT NAME OF ORGANISATION REQUESTING AUTHORITY],

is appointed as an agent with authority to administer:

[INSERT COMPANY NAME][INSERT COMPANY NUMBER]

By signing this letter, I confirm that I am legally authorised to grant company authority for the above-mentioned persons/organisation for use in the online company registry.

Yours sincerely,

Signature:

Name:

Position:

Email address:

Phone Number: